

This form must be received by Friday, March 14, 2025

Please scan and send this form to aspiringed@ohea.org. You will receive an email confirmation upon receipt of your Declaration of Candidacy. You can also complete this form online at: <https://forms.office.com/r/L9JNAXZLYL>

DECLARATION OF CANDIDACY

for

Executive Board Position

OEA-AE

2025-2026 School Year

NAME _____
(First) (Middle) (Last) (10 Digit Individual OEA I.D. Number)

COLLEGE/UNIVERSITY _____

MAILING ADDRESS (Street Address) _____

(City) (County) (Zip)

CELL PHONE _____ HOME PHONE _____

E-MAIL ADDRESS _____

CANDIDATE FOR (select one):

Chairperson-Elect ()

Secretary/Communications Editor ()

State Program Coordinator ()

Regional Representative:

Central () Northeast () Northwest () Southeast () Southwest ()

Minority Member-At-Large ()

Underclassman-At-Large ()

The OEA Constitution contains provisions for encouraging equitable representation of members of ethnic minority groups at all governance levels of the Association. If you are a member of one of the groups specified below, you may, but are not required to, check the appropriate block.

Asian-Oriental ()

Hispanic ()

(Chicano, other
Spanish speaking)

Black ()

Indian ()

Caucasian ()

Multiracial ()

Biracial ()

SIGNATURE: _____

THIS FORM MUST BE RECEIVED NO LATER THAN FRIDAY, MARCH 14, 2025

THIS FORM MAY BE REPRODUCED

(PLEASE COMPLETE BIOGRAPHICAL INFORMATION ON THE NEXT PAGE OF THIS FORM)

OEA Executive Committee Policy 800.01 (BIOGRAPHICAL DATA) requires that:

*"Space is to be provided on the back of the Declaration of Intent Form for NEA At-Large delegates for biographical data **limited to 35 words or less*** and that the biographical data submitted by the candidates be sent to the district associations for distribution."*

In addition, the May 1986 OEA Representative Assembly delegates passed a New Business Item which states that the OEA include a copy of the biographical information submitted by candidates in the OEA and NEA At-Large elections along with the ballots sent to local associations.

The December 1992 Representative Assembly delegates passed a New Business Item which states that when the biographies of both OEA and NEA at-large delegate candidates are distributed to the local associations, they will include the name of the candidate's local (spelled out in full) and will have abbreviations spelled out in full (except NEA/OEA/district abbreviations).*

***Any abbreviated committees must be spelled out in full, and each committee will be counted as one word, i.e., DLAMC will appear in the biographical information as Doris L. Allen Minority Caucus.**

The following is an example of how the biographical profile should be structured:

***Campus member
Volleyball Team member
High School Science Club President
Marching Band
AE BOD: Northwest Regional Representative
Executive Committee
Employed at Wendy's – Shift Manager
Summer Camp Leader
Volunteer Worker – Community Food Bank***

This form must be received by Friday, March 14, 2025

Please scan and send this form to aspiringed@ohea.org. You will receive an email confirmation upon receipt of your Declaration of Candidacy.

AE Candidacy BIOGRAPHICAL INFORMATION

Candidate Name: _____

Biographical Data:

SIGNATURE: _____

THIS FORM MUST BE RECEIVED NO LATER THAN FRIDAY, MARCH 14, 2025

Officers come from OEA-AE members like you.

Please consider running for a one-year term. Not experienced? Don't worry! We will train you. **The annual election for state officers will begin with candidate speeches will be delivered at a designated time at the OEA-AE Spring Leadership Conference.** (It would be helpful to write a brief speech [2 minutes, maximum] before coming to the conference.) Election of Officers takes place at the OEA-AE Spring Leadership Conference on Sunday.

OEA-AE State Officers

Summary of Roles and Responsibilities

(The terms of the officers shall be for one year beginning May 15 and ending May 14 the following year.)

Chairperson-Elect

- Serves a two-year position: one year as Chair-elect and the second year as State Chairperson.
- Spends the entire term of office learning the duties of the Chairperson and shall assume the office of the Chairperson upon the expiration of the term.
- Assists the Chairperson with their duties.
- Act as a liaison to non-affiliates seeking affiliation.
- Assumes the position of the Chairperson in the case of the Chairperson's absence.
- Automatically serves as first delegate to NEA Representative Assembly (first week of July), by virtue of office, the summer in which the chairperson-elect assumes the Chairperson position.
- Automatically serves as the second delegate to the biannual OEA Representative Assembly.
- Assist and assume the duties of the Chairperson in the case of the Chairperson's absence or vacating of the office.

Secretary/Communications Coordinator

- Coordinate the keeping of accurate records of all meetings of the Association and shall have such records e-mailed to all members of the Board of Directors no later than ten (10) days following the meeting.
- Coordinate with the Staff Liaison and the Chairperson the publication and distribution of print and electronic communications, newsletters, and articles for OEA-AE.
- Write articles for local, state, and national newsletters.
- Coordinates, in conjunction with the Staff Liaison and the Chairperson, work on the AE Social Media Accounts.

State Program Coordinator

- Coordinate, in conjunction with the State Staff Liaison and Chairperson, the planning of conferences with the approval of the Board of Directors prior to each event;
- Assume the duties of the Chairperson in the absence of the Chairperson and Chairperson Elect;
- Coordinate, in conjunction with the Staff Liaison and the Chairperson, project(s) and awards programs of the OEA-AE.
- Act as a liaison, in conjunction with the Staff Liaison and the Chairperson, to all online Educational Prep Programs at colleges and universities.

Regional Representatives

- Five positions to represent the five regions of OEA-AE: Central, Northeast, Northwest, Southeast, and Southwest.
- Represents their region at Executive Committee meetings.
- Meets and communicates with colleges in their region about matters that are of interest to the chapters, including membership recruitment and attending state level functions.
- Assist with holding a regional meeting, if one is held in their region; and
- Serve as a member of committees, as appointed.

Minority Member-At-Large

- Assists the executive committee with minority issues
- Creates programs to actively recruit minority member
- Meets and communicates with Minority Serving Institutions (MSI's)
- Assist the OEA-AE Board of Directors in identifying opportunities for OEA-AE member engagement regarding issues of racial and social justice in education; and
- Assist with identifying opportunities to actively recruit members with respect to gender equity and culturally and ethnically diverse backgrounds.

Underclass Member-At-Large

- Will assist the Board of Directors with underclass issues in addition to serving as an At-Large Regional Representative.
- Will create programs that actively recruit underclass members.

All Officers are required to attend all meetings of the OEA-AE Executive Board unless there is a written excuse received by the staff liaison and Chairperson prior to any meeting from which they are absent.